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MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 24, 2024

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Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

**PRESENT:** Reeve Gerry Ritz  
Division 1 Councillor Jim Range  
Division 2 Councillor Gordon Spencer  
Division 3 Councillor Rob Blais – Virtual  
Division 4 Councillor Ken Hergott  
Division 5 Councillor Dave Krywchuk  
Division 6 Councillor Victor Hamm  
Deputy Chief Administrative Officer Janessa Macnab  
Chief Administrative Officer Shiloh Bronken

**DELEGATIONS:** 9:15 a.m. Kerry Robertson, Municipal Foreman  
Taylor Roberts, Maintenance Supervisor  
10:30 a.m. Jordan Starr, Community Safety Officer  
Zach Bonaise, Bylaw Enforcement Officer  
11:00 a.m. Paige Hundt, Municipal Planner  
Ben Clipperton, Northbound Planning

**CALL TO ORDER:** Reeve Gerry Ritz called the September 24, 2024, meeting to order at 9:05 a.m.

**CONFLICT OF INTEREST DECLARATION:** Councillor Jim Range declared a conflict with Agenda Item 9) (a) Tax Cancellations.

**AGENDA**

**0761 – 24 HERGOTT** That the September 24, 2024 agenda be accepted for reference with the following addition:  
- 6)(f) Traffic Signs;  
- 6)(g) PermitNow;  
- 6)(h) Cenovus Energy; and  
- 9)(e) In-Camera Session pursuant to LAFOIP 16(1)(b).

**CARRIED**

**MINUTES**

**0762 – 24 RANGE** That the September 10, 2024, regular meeting minutes are approved as presented.

**CARRIED**

**BYLAW 2024-12 FEES IN LIEU OF TAXES**

**0763 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 requests Administration to draft a bylaw to provide for the regulation and licensing of recreational vehicles that are issued a discretionary use permit.

**CARRIED**

Initial:   
Reeve

Initial:   
Administrator

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Division 3 Councillor Rob Blais entered the meeting virtually at 9:21 a.m.

**AUDIT SERVICES TENDER**

**0764 – 24 HAMM** That the Rural Municipality of Mervin No. 499 requests Administration to schedule interviews with the following proponents:

- BDO Canada LLP;
- Stewart, Gee, Murray & Sen; and
- Vantage Chartered Professional Accountants.

**CARRIED**

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor entered the Council Meeting at 9:24 a.m.

**BYLAW TO REGULATE SPEED OF MOTOR VEHICLES**

**0765 – 24 KRYWCHUK** That the Rural Municipality of Mervin No. 499 requests Administration to review all RM bylaws that Regulate Speed of Motor Vehicles and to draft a comprehensive bylaw to encompass all existing and proposed limits, including Hamlets.

**CARRIED**

**BMS 125 MULCHER FOR JOHN DEERE 270D EXCAVATOR**

**0766 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the purchase of a BMS 125 195125 Mulcher that includes delivery, a rotating head, and 1 year warranty, at a cost of \$71,000.00 plus applicable taxes from Novlan Bros. Sales.

**CARRIED**

**ROAD MAINTENANCE AGREEMENT H23141-499 EXTENSION REQUEST**

**0767 – 24 RANGE** That the Rural Municipality of Mervin No. 499 approves the deadline extension request for Road Maintenance Agreement H23141-499 to December 31, 2024.

**CARRIED**

**ROAD MAINTENANCE AGREEMENT RM499-2024-04 HJR**

**0768 – 24 SPENCER** That the Rural Municipality of Mervin No. 499 approves Road Maintenance Agreement RM499-2024-04 HJR to haul 6000 tonnes of aggregate between October 1 and November 15, 2024, from a gravel pit located on the NE-07-50-19-W3 to Highway 26.

**CARRIED**

**TRANSFER SITE CUSTODIAN RESIGNATION**

**0769 – 24 HAMM** That the Rural Municipality of Mervin No. 499 accepts with regret the resignation of Ken Golden as Transfer Site Custodian, with the final day of work being October 6, 2024.

**CARRIED**

**OFFER OF EMPLOYMENT – TRANSFER SITE CUSTODIAN**

**0770 – 24 KRYWCHUK** That the Rural Municipality of Mervin No. 499 offers the permanent Transfer Site Custodian position to Clarence Rye effective October 7, 2024. Furthermore, that Administration posts the Transfer Site position on the RM Social Media.

**CARRIED**

**TIME OFF REQUEST**

**0771 – 24 SPENCER** That the Rural Municipality of Mervin No. 499 approves the time off request of October 1 to 4, 2024 for the Maintenance Supervisor.

**CARRIED**

Initial:  Reeve

Initial:  Administrator

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**TIME OFF REQUEST**

**0772 – 24 SPENCER** That the Rural Municipality of Mervin No. 499 approves the time off request from October 15 to 18, 2024 for the Municipal Foreman.

**CARRIED**

**TENDERS FOR LAKE PIT FOR CRUSHING IN SPRING 2025**

**0773 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 requests Administration to complete an Invitation to Tender for crushing 25,000 cubic yards of 1" gravel at the Lake Pit in the spring of 2025.

**CARRIED**

**MUNICIPAL FOREMAN AND MAINTENANCE SUPERVISOR REPORT**

**0774 – 24 HAMM** That the Rural Municipality of Mervin No. 499 Council acknowledge the Municipal Foreman and Maintenance Supervisor report as presented.

**CARRIED**

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor left the meeting at 10:21 a.m.

**IN CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(b)**

**0775 – 24 RITZ** That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an "In-Camera" Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 10:23 a.m.

**CARRIED**

**RECONVENE REGULAR MEETING**

**0776 – 24 RANGE** That the Rural Municipality of Mervin No. 499 resumes the open session of September 24, 2024, Council Meeting at 10:32 a.m.

**CARRIED**

**ADMINISTRATIVE ASSISTANT RESIGNATION**

**0777 – 24 HAMM** That the Rural Municipality of Mervin No. 499 accepts with regret the resignation of Rebecca Grasby as Administrative Assistant, with the final day of work being October 4, 2024. Furthermore, the Human Resources Committee complete an exit interview on October 3, 2024, at 9:00 a.m.

**CARRIED**

**ADMINISTRATIVE ASSISTANT POSTING**

**0778 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 advertise for an Administrative Assistant based on a 4-day work week with a closing date of October 18, 2024.

**CARRIED**

Division 2 Councillor Victor Hamm left September 24, 2024, meeting at 10:33 a.m. Quorum maintained.

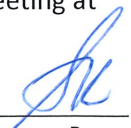
**PERMISSION TO HUNT ON THE RM LANDS**

**0779 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 gives Mackenzie Lukas permission to hunt on the following lands for the 2024 Big Game Season:

- NW 09-51-19-W3 and
- SE 17-51-19-W3.

**CARRIED**

Jordan Starr, Community Safety Officer and Zach Bonaire, Bylaw Enforcement Officer entered the Council Meeting at 10:35 a.m.

Initial:   
Reeve

Initial:   
Administrator

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Paige Hundt, Municipal Planner and Ben Clipperton, Northbound Planning entered the Council Meeting at 11:00 a.m.

**PUBLIC HEARING AT 11:00 A.M. FOR SEPTEMBER 24, 2024**

**0780 – 24 RITZ** That the Rural Municipality of Mervin No. 499 recess the regular meeting to move into the Public Hearing at 11:00 a.m.

**CARRIED**

Jordan Starr, Community Safety Officer and Zach Bonaise, Bylaw Enforcement Officer left the Council Meeting at 11:07 a.m.

**CLOSE PUBLIC HEARING OF SEPTEMBER 24, 2024**

**0781 – 24 RANGE** That the Rural Municipality of Mervin No. 499 closes the public hearing and reconvenes the regular meeting at 11:25 a.m.

**CARRIED**

**SUBDIVISION-003484-2024 NBP**

**0782 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 supports the Subdivision Application 003484-2024 NBP for SE-28-51-21-2 Ext. 0, with the following conditions identified:

- Existing septic mound is to be moved within the property boundaries; and
- Master Servicing Agreement includes provisions for off-site fees related to road construction and the requirement of approach construction for the remaining quarter.

**CARRIED**

**0783 – 24 SPENCER** That the Rural Municipality of Mervin No. 499 approves the discretionary use – Single Parcel Country Residential at SE 28-51-21-3 Ext. 0.

**CARRIED**

**SUBDIVISION-003597-2024 NBP**

**0784 – 24 KRYWCHUK** That the Rural Municipality of Mervin No. 499 supports the Subdivision Application 003597-2024 NBP for SE 33-53-19-3 with the following conditions identified:

- Payment of Planning Fees;
- Finalization of Enforcement Proceedings; and
- Approach Upgrade and Construction.

**CARRIED**

**0785 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the discretionary use – Single Country Residential at SE 33-53-19-3.



**CARRIED**

**DISCRETIONARY USE PERMIT APPROVALS**

**0786 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the following Discretionary Use Permits for a temporary RV as a principal use with the condition that additional improvement narrative is required to be submitted for years 2 through 5:

- 240046-127, Lot 16, Block 1, Plan 81B12877 – Sunny Acres;
- 240046-097, Lot 14, Block 7, Plan 101942647 – Sandy Point;
- 240049-102, Lot 18, Block 9, Plan 80B14045 – Sunset View Beach with the noise consideration; and
- 240047-009, Lot 16, Block 1, Plan 81B12877 – Evergreen Brightsand.

**CARRIED**

Initial:   
Reeve  
Initial:   
Administrator

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**FLOEN AQUATIC HABITAT PROTECTION PERMIT APPLICATION**

**0787 – 24 SPENCER** That the Rural Municipality of Mervin No. 499 supports the Aquatic Habitat Protection Permit Application for P. Floen of the Hamlet of Powm Beach at Turtle Lake, with the following caveats:

- Work area to be maximum width of 2 meters throughout the project and
- The berm be maintained.

**CARRIED**

**PLANNER SUMMARY AND UPDATE REPORT**

**0788 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 receives and acknowledges the Planner Summary and Update Report as presented by Paige Hundt, Municipal Planner.

**CARRIED**

Paige Hundt, Municipal Planner, left the meeting at 11:45 a.m.

Division 1 Councillor Jim Range declared a conflict of interest with the following agenda item:

**TAX CANCELLATIONS**

**0789 – 24 KRYWCHUK** That the Rural Municipality of Mervin No. 499 approve the cancellation of 100% of the base tax on commercial properties that are not oil industrial and that Administration use a mill rate factor of 0.85 for calculating the commercial municipal tax cancellations for 2024 and removal of the Agriculture Base Tax for Residential parcels of the following additional properties:

- PCL A 79B12397 EXT 1;
- PCL A 102247309;
- NW 25-51-19-W3; and
- SW 28-51-19-W3.

**CARRIED**

**RECESS**

**0790 – 24 KRYWCHUK** That the September 24, 2024, Council meeting recess for lunch at 12:15 p.m.

**CARRIED**

**RECONVENE**

**0791 – 24 SPENCER** That the September 10, 2024, Council meeting reconvenes at 12:45 p.m.

**CARRIED**

**SALARY REVISIONS – GRID 7 AND 10**


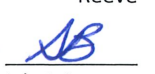
**0792 – 24 KRYWCHUK** That the Rural Municipality of Mervin No. 499 approves the revisions to Salary Grid 7 and 10 as presented, effective September 1, 2024.

**CARRIED**

**ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION INC.**

**0793 – 24 RANGE** That the Rural Municipality of Mervin No. 499 receive and support the revisions of draft Bylaw No. 01 of the St. Walburg and District Fire and Rescue Association Inc. as presented.

**CARRIED**

Initial:   
Reeve  
Initial:   
Administrator

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**ADMINISTRATION REPORT**

0794 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 receive and acknowledge the Administration Report as presented by Shiloh Bronken, Chief Administrative Officer. **CARRIED**

**HAMLET MEETING MINUTES & CORRESPONDENCE**

0795 – 24 RANGE That the Rural Municipality of Mervin No. 499 receive and acknowledge the correspondence as submitted by the following hamlets:

- Evergreen Acres fall meeting minutes of August 31, 2024, and emails;
- Mowery Beach board meeting minutes of September 7, 2024; and
- Aspen Cove Email.

**CARRIED**

**CORRESPONDENCE**

0796 – 24 SPENCER That the Rural Municipality of Mervin No. 499 receive and acknowledge the list of correspondence as presented by Administration. **CARRIED**

**ACCOUNTS FOR PAYMENT AS OF SEPTEMBER 24, 2024**


0797 – 24 SPENCER That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Payment being cheque #26372 to #26411 (\$104,626.81), manual cheques 1138-MAN to 1149-MAN (\$50,294.43) and Payroll (\$49,256.86) totaling \$204,178.10 as presented. **CARRIED**

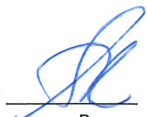
Division 1 Councillor Jim Range left the meeting at 1:15 p.m. Quorum maintained.


**ADJOURNMENT**

0798 – 24 HERGOTT That the September 24, 2024, Council Meeting be adjourned at 1:17 p.m. **CARRIED**

  
CHIEF ADMINISTRATIVE OFFICER

  
REEVE

Initial:   
Reeve

Initial:   
Administrator